



## Teacher Recommendation Letter

**Parents:** Please ask your child's teacher to fill out and return this form to Annunciation Catholic School. Applications are not complete until required recommendations are received in the school office.

By signing here, you, the parent of the named child has given permission to this teacher to provide a confidential recommendation. Please provide the teacher with a stamped, addressed envelope addressed to the school so that it can be easily returned to Annunciation. If the teacher wishes, this form can be faxed to 252-447-3137, Attention: Admissions, and followed up with a hard copy.

\_\_\_\_\_  
Please Print Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

### Teachers:

\_\_\_\_\_ has applied for admission to Annunciation Catholic School for the 2011-2012 school year. Thank you for taking the time to provide a recommendation for this student. We appreciate your honesty and professional insights in gaining an understanding of each child as a unique individual.

Kindly mail this form to Annunciation Catholic School, 246 East Main Street, Havelock, NC 28532, Attention: Admissions. You may fax the form to 252-447-3138, Attention: Admissions, but we ask that you follow it up with a hard copy.

Please Print

Your Name: \_\_\_\_\_ Date \_\_\_\_\_

School Telephone: \_\_\_\_\_

Name of School: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

1. How long have you known this student? \_\_\_\_\_
2. Please rate this student as compared to other students you have taught at this grade level in the characteristics listed below. Please use categories of Above Average, Average, Below Average, or Poor:
  - Intellectual Curiosity \_\_\_\_\_
  - Problem-Solving Skills \_\_\_\_\_
  - Motivation/Drive \_\_\_\_\_
  - Study/Work Habits \_\_\_\_\_
  - Ability to Work Cooperatively \_\_\_\_\_
  - Ability to Work Independently \_\_\_\_\_

- Leadership Abilities \_\_\_\_\_
- Classroom Behavior \_\_\_\_\_
- Organizational Skills \_\_\_\_\_
- Concern for Others \_\_\_\_\_
- Peer Relationship \_\_\_\_\_

3. What are the first three adjectives that come to your mind to describe this student?

- a.
- b.
- c.

4. What would you identify as this student's academic and personal strengths?

5. Please identify areas of improvement for this student.

6. Please describe this student's attitude and behavior in your classroom.

7. Please feel free to share any additional insights, observations, or comments about this student.

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Signature of Teacher

Date

We appreciate your time and effort in filling out this recommendation.